

# Meeting Minutes

Meeting Title	Shambhala Board Meeting
Date/Time Start	Dec 4, 2019 at 7:00 PM
Date/Time Stop	Dec 4, 2019 at 8:30 PM
Location	Boston Center
Attendees	Dylan Bianchi, Judy Vreeland, Kate King, Mary Max Roberts-Zirker, Sarah Kimball (joined By Phone At 8:00)
Apologies	John Ranco
Minutes by	Judy Vreeland

## Item Notes

### Update on fundraising emails

Max is working on a draft email. Need to clarify if financial figures quoted include the reduction in international contribution.

Board members will be given a few names to call - people who haven't yet given.

A zoom call has been scheduled for 8 PM on December 11 to discuss finances.

### Mission statement, next steps

Mary and Max will develop draft document(s) using the material from our retreat.

Draft will be ready by end of December.

### Timeline for board search

Once a decision has been made regarding the Executive Director position, two new board members will be sought using a process similar to that developed for the last search.

The process is expected to begin in mid-January.

### Programming Updates

Draft schedule for the year includes:

3 level 1 and one each of levels 2 through 5 (perhaps 4, then 5 in the fall)

Shambhala School of Buddhist studies - one course

Kilung Rinpoche on May 20

Profound Treasury

A series of community days

### Capacity building programming

Dylan will organize a community task force to explore capacity building program options.

There have been several requests for information on the history of Shambhala. Further discussion is needed regarding the best way to structure this.